

Town of Jerusalem  
Planning Board Meeting Minutes  
December 5<sup>th</sup>, 2024

The Town of Jerusalem Planning Board Meeting was called to order @ 7:00 pm with the Pledge of Allegiance.

Roll Call: David Wilson, David English, Michael Hiller, John Kriese, Melissa Gerhardt.

Excused: Robin Johnson

Others Present: Sarah Purdy

Approval of Meeting Minutes dated November 7<sup>th</sup> 2024 Motion made by M. Hiller, 2<sup>nd</sup> by D. Wilson, All approved (J. Kriese and S. Priem Abstained)

Public Presentations to the Planning Board:

**a. Steep Slope application P20-0030, NYS Sherriff's Camp, NYS Sherriff's Institute (NYSSI) (tax map: 110.56-1-1)**

Melissa Flynn for SMRT Architects and Engineers, stated that NYSSI is constructing a new single story building at their existing camp and will be approx. 9000 Sq Ft. with exterior porches on three sides and an Amphitheater on the east side facing Keuka Lake.

Sam reviewed comments from Yates County Soil and Water:

1. Where will the roof water be directed? Gutter outlet location?
  - a) To be directed to bio retention locations (Will show gutter outlets)
  - b) More detail on drainage in building envelope so it's clear.
2. Where will foundation drainage be directed?
  - c) To be directed to bio retention locations
3. Where will the concrete truck washout be located? Do you have a detail for this?
  - d) Will include wash out detail and clarify location on plan
4. Will there be any excavated soil stock piled on the site or will it all be hauled off site? If it will be stock piled, where will it be located?
  - e) If soils to be stockpiled will be shown on plan but regrading of site is goal and stabilizing site.

Melissa asked if parking spaces is adequate. M. Flynn said it was.

Melissa asked if emergency access being addressed. M. Flynn said the driveway is being widened. Melissa stated that she should get feedback from Fire Department to assure access is good.

Melissa stated that there could be erosion control measure at the NW Corner of the building that should be looked at.

SEQR Part one reviewed, 5a (permitted under the zoning regulations) can be changed to **yes**. No other issues cited

SEQR Part reviewed line by line by S. Priem with Planning Board

Motion for a negative declaration: Motion made by M. Gerhardt, 2<sup>nd</sup> by M. Hiller, All in favor, motion carried.

Motion for approval of site plan with modifications: Motion made by M. Gerhardt, 2<sup>nd</sup> by M. Hiller, All in favor, motion carried.

**b. Subdivision P24-0031 , David Kelly (tax map: 96.03-1-7.1)**

Only question by Board was about the number of times parcel had been divided.

Motion to approve subdivision: Motion made by D. English, 2<sup>nd</sup> by M. Hiller, All in favor. Motion carried.

**Committee Reports:**

Sarah Purdy stated that a public hearing to review a public law appointing of Planning Board Chair and Zoning Board Chair will be held on December 18, 2024. Currently, only Zoning Board is appointed by Town Board.

Sarah said that for best practices Planning Board should separate roles for secretary (meeting minutes) and planning board.

Motion to Adjourn: Motion made by J. Kriese, 2<sup>nd</sup> by S. Priem, All in favor, Motion carried