

Minutes of the regular monthly meeting of the Jerusalem Town Board held on January 17, 2024 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Bird, Jones, Lent, Purdy, Town Clerk McMichael.

Excused: Highway Superintendent Hurd.

GUEST: Doug Paddock

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:01 P.M.

RESOLUTION #18-24

APPROVAL OF MINUTES

On a motion of Councilor Purdy, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Bird, Jones, Lent, Purdy, Sisson
	Nays	0	

Resolved that the minutes of the December 13, 2023 and January 3, 2024 meeting be approved as read.

RESOLUTION #19-24

AUDIT OF CLAIMS

On a motion of Councilor Lent, seconded by Councilor Bird, the following was

ADOPTED	Ayes	5	Bird, Jones, Lent, Purdy, Sisson
	Nays	0	

Resolved that the bills be paid as presented in the following amounts:

2023 Year-End:

General:	\$11,794.70
Outside Village:	\$14,277.65
Highway DB:	\$68,041.25
B'port Light:	\$ 285.89
Sewer:	\$87,024.70
Water:	\$23,699.75

January 2024:

General:	\$12,813.06
Outside Village	\$ 6,656.05
Highway DB:	\$ 2,573.93
Sewer:	\$ 1,734.75
Water:	\$ 3,078.45

December Utilities:

General:	\$4,170.41
Outside Village:	\$ 45.30
Sewer:	\$ 80.55
Water:	\$ 371.34

Trust: \$101,570.26

RESOLUTION #20-24

SUPERVISOR REPORT

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of December 2023 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Supervisor Sisson stated winter work is underway.
- Highway Superintendent Hurd is still recuperating from the December motor vehicle accident he was involved in.

COUNCIL

- Councilor Lent stated Clean Up Day is being coordinated with E-Waste for June 15 or 22, 2024.
- Councilor Purdy is scheduling the annual review of the Town Justice Books with the Court Clerk.
- Councilor Bird noted we do not have an Agricultural Advisory Committee in accordance with Chapter 82. Farming. The Committee is composed of four residents and one Town Board member. Councilor Lent will serve as the ex-officio member.
- Councilor Jones stated the Zoning Board did not meet in January.
- Councilor Bird reported the Zoning Review Subcommittee is meeting to identify and review issues with our current zoning regulations. Councilor Purdy stated the November/December AOT *Talk of the Towns* had a good article on regulating tiny homes.
- Councilor Bird met with CEO McKinley who is acclimating well.

SUPERVISOR - CRESCENT BEACH LOCAL LAW REQUEST

Supervisor Sisson spoke with staff in Senator O'Mara's office regarding the request from Crescent Beach residents to amend the code to deal with the increased number of boats close to the shoreline. They will assist the Town if we want to pursue changing the State navigation law. Councilor Jones will present this at the next KWIC meeting as the regulations were enacted by the eight municipalities surrounding Keuka Lake, so all must agree to enact any change.

PRIVATE ROAD CEO VERIFICATION:

- 1. Open Development Area #1-23 4870 East Bluff Drive
Site visit was conducted by Deputy Highway Superintendent and Fire Officials. CEO verification of conditions on Open Development Area #1-23 at 4870 East Bluff private road have been verified.
- 2. Open Development Area #2-23 5044 East Bluff Drive
Site visit was conducted by Deputy Highway Superintendent and Fire Officials. CEO verification of conditions on Open Development Area #1-23 at 5044 East Bluff private road have been verified.

RESOLUTION #21-24
2023 BUDGET MODIFICATIONS

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED	Ayes	5	Bird, Jones, Lent, Purdy, Sisson
	Nays	0	

Resolved the 2023-year end budget modifications be accepted:
General A fund

From:	1990.4-Contingent	\$ 9,411.00
To:		
	1420.4 Attorney	\$ 291.00
	1620.4 Building	\$4,546.00
	1910.4 Insurance	\$ 387.00
	5010.1 Hwy. Superint.	\$ 1.00
	5182.4 Lighting	\$1,899.00
	8989.4 Home/Community	\$ 356.00
	9010.8 Retirement	\$1,931.00

General B fund

From:	8010.1 Zoning PS	\$5,911.00
	8020.4 Planning CE	\$5,040.00
	9060.8 BCBS	\$8,985.00
To:		
	8010.4 Zoning CE	\$19,936.00

From:	8010.1 Zoning PS	\$.06
To:		
	4020.1 Registrar PS	\$.06

Highway DB

From:	9030.8 SS/Med	\$284.00
To:		
	9010.8 Retirement	\$284.00
From:	5110.4 General Repairs	\$301.00
To:		

5140.4 Brush& Weeds \$301.00

Sewer

From: 1990.4 Contingent \$24,840.00
To:
8120.1 Sanitary Sewer PS \$12,291.00
8120.2 Sanitary Sewer EQ \$12,000.00
9030.8 SS/Med \$ 549.00

From: 8189.4 Grinder Pumps \$3,472.00
To:
8120.4 Sanitary Sewer CE \$3,472.00

Water

From: 1990.4 Contingent \$17,000.00
To:
8340.2 Transmission EQ \$17,000.00

From: 8310.4 Administration CE \$10,999.00
To:
8340.2 Transmission EQ \$10,999.00

From: 9010.8 Retirement \$1,221.00
To:
9030.8 SS/Med \$1,221.00

RESOLUTION #22-24

2023 WATER FUND BUDGET AMENDMENT - PENN YAN INCREASE

On a motion of Councilor Bird, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
Nays 0

Whereas, the Village of Penn Yan raised the quarterly cost to the Town in June of 2023, and

Whereas, the Town increased metered water sale charges to costumers in order to offset Penn Yan's increase, now, therefore, be it

Resolved that the 2023 Water Fund Budget be amended to reflect the revenue and expense related to the Village of Penn Yan by the following

Increase expense 8320.4 (Source Supply) \$37,549.00
Increase revenue 2140 (Metered Sales) \$37,549.00

RESOLUTION #23-23

2023 WATER FUND BUDGET AMENDMENT - WATER TANK CLEANING

On a motion of Councilor Bird, seconded by Councilor Lent, the

following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Whereas, the Keuka Park Water and Sewer Department desired to have the water tanks cleaned, and

Whereas, funds are available within the Water Routine Repair Reserve to cover such expense, now be it

Resolved that the 2023 Water Fund Budget be amended to reflect the water tank cleaning expense by the following

Increase expense 8340.4 (Transmission)	\$8,572.00
Increase Use of Fund Balance	\$8,572.00

RESOLUTION #24-24
AUTHORIZE NEW YORK AWWA MEMBERSHIP & 2024 CONFERENCE

On a motion of Councilor Lent, seconded by Councilor Purdy, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Whereas, American Water Works Association (AWWA) is an accredited source for education and operations for a small water service utility. The annual membership dues for a small systems utility member for under 5,000 service connections is \$400.00. The membership would be for one water operator; and

Whereas, AWWA is holding the NYS AWWA Section Annual conference on April 9-11, 2024 at The Saratoga Hilton, 534 Broadway, Saratoga Springs, NY. Registration cost for the conference is included in the one water operator membership. Accommodation costs will be additional. Cost is not available at this time; and

Whereas; accreditation of operator contact hours will be given based on attended courses selected by water operator as required by the NYS Department of Health for recertification; now

Therefore, be it resolved to authorize AWWA Annual membership dues and attendance to the NYS AWWA Section Annual Conference with accommodations for Joe Matthews. This expense to be funded from 8340.4

RESOLUTION #25-24
AUTHORIZE ENGAGEMENT OF LEGAL SERVICES PULLANO & FARROW PLLC

On a motion of Councilor Bird, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson

Nays 0

Resolved the Supervisor be authorized to execute the Law Offices of Pullano & Farrow PLLC engagement letter for general labor and employment matters.

RESOLUTION #26-24

AMEND RESOLUTION #10-24 HOURLY RATE FOR TOWN HALL EMPLOYEES

On a motion of Councilor Lent, seconded by Councilor Purdy, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved Resolution #10-24 be amended as read:

Water Operator/Wastewater Maintainer (non-union) \$23.00

COUNTY REPORT

Legislator Doug Paddock presented the County report.

Councilor Bird thanked the legislators for their support of the Town in reviewing the proposed Agricultural District No. 1.

With there being no further business, on a motion of Councilor Lent, seconded by Supervisor Sisson, the meeting was adjourned at 7:33 P.M.

Sheila McMichael, Town Clerk