

Minutes of the regular monthly meeting of the Jerusalem Town Board held on May 17, 2023 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Bird, Jones, Lent, Purdy, Town Clerk McMichael, Highway Superintendent Hurd.

GUESTS: Tim Cutler, Chelsey Madia, Heather Tompkins, Joe Miran, Bruce Churches, Greg Lechner, Doug Paddock.

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #73-23

APPROVAL OF MINUTES

On a motion of Councilor Bird, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Bird, Jones, Lent, Purdy, Sisson
	Nays	0	

Resolved that the minutes of the April 19, 2023 meeting be approved as read.

RESOLUTION #74-23

AUDIT OF CLAIMS

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED	Ayes	5	Bird, Jones, Lent, Purdy, Sisson
	Nays	0	

Resolved that the bills be paid as presented in the following amounts:

General:	\$13,928.53
Outside Village	\$ 5,042.61
Highway DB:	\$25,389.28
Sewer:	\$50,517.34
Water:	\$13,190.69
Branchport Light	\$ 468.70
Escrow:	\$ 2,608.00

April Utilities:

General:	\$ 1,408.22
Outside Village:	\$ 31.22
Sewer:	\$ 101.00
Water:	\$ 160.08
Trust:	\$24,418.29

RESOLUTION #75-23
SUPERVISOR REPORT

On a motion of Councilor Jones, seconded by Councilor Bird, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of April 2023 be accepted as presented.

PRIVILEGE OF THE FLOOR - CRISPIN HILL

Chelsea Madia, Crispin Hill presented a brief summary of events related to their out of district water and sewer connections and the \$8,773.29 credit currently on their account per Resolution #61-23. Ms. Madia requested the Town refund the \$8,773.29 for monies paid. While the Board was sympathetic to their situation, Town policy is to credit water and sewer accounts; not issue refunds.

As part of their Out-Of-District Agreement, Crispin Hill was invoiced \$3,439.36 to reimburse the Town for professional service expenses related to this agreement. The Board was amenable to apply the following expenses \$2,024.68 (sewer) and \$1,414.68 (water) against the credit to Account #31875 in lieu of payment.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Preparing roads for oil and stone.
- The department is short staff due to a worker's compensation injury and vacations. Seasonal employee Harvey Ribble was brought in to help cover.
- Another cross-over pipe is being installed.

WATER/SEWER REPORT

- Councilor Lent emailed a summary of the May 2nd committee meeting.
- Supervisor Sisson, Joe Matthews and Patrick Lewis passed the Water Operator Class C training.

ASSESSOR REPORT

Assessor submitted report to the Board.

COUNCIL

- Councilor Bird will set up and Chair a Subcommittee to review our code and make suggestions to the Town Board for possible changes.
- Grievance Day is May 23rd.
- Clean Up Day is June 17th.

- Councilor Purdy will prepare and submit a CFA grant application to help fund the Comprehensive Master Plan consultant.

SUPERVISOR

- The Code Enforcement Officer is attending the Yates-Ontario Building Officers (YOBO) luncheon meeting in Rushville tomorrow. YOBO meetings are held every other month.
- The auditors are scheduled to begin June 26-30. The Bookkeeper will start uploading documents to The Bonadio Group next week.
- A joint DEC permit application with the KLA necessary for the starry stonewart removal has been signed.
- The Water Operator Class D training will be held in June.
- The Penn Yan Wholesale Customer meeting is tomorrow. Sewer and Water Rates will be increasing again.

RESOLUTION #76-23

COURT CLERK RECLASSIFICATION

On a motion of Councilor Purdy, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Bird, Jones, Lent, Purdy, Sisson
	Nays	0	

Whereas, Tammy Hullings was hired as the Court Clerk June 16, 2021 as an hourly employee; and

Whereas, the Town Board desires to designate the Court Clerk position as a salaried employee; now, therefore, be it

Resolved that the Court Clerk position be reclassified to a salaried employee and the salary of the Court Clerk be \$8,000 for 2023.

RESOLUTION #77-23

LONGEVITY SALARY INCREASE

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED	Ayes	5	Bird, Jones, Lent, Purdy, Sisson
	Nays	0	

Whereas, HEO Jeffrey Viele has been employed at the Highway Department since 12/4/2002; and

Whereas, Highway Superintendent Hurd desires to recognize his years of service; and

Whereas, HEO Viele's rate per hour was set at \$ 21.88 at the January 2023 Organization meeting; and

Whereas, Superintendent Hurd desired the rate per hour be increased to \$ 22.38; now, therefore, be it

Resolved that Jeffrey Viele's rate per hour be \$22.38 retroactive to January 1,2023.

RESOLUTION #78-23

SUMMER RECREATION PROGRAM - APPOINTMENTS/SALARIES

On a motion of Councilor Jones, seconded by Councilor Bird, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved the following appointments and hourly rate for the Jerusalem Recreation Employees be made as follows:

Recreation Leader	Kristine Gorton	\$15.50/hr.
Rec. Assistant/EMT	Jonathan Granger	\$15.50/hr.
Rec. Assistant	Jayden Hollister	\$13.50/hr.
Rec. Assistant	Meredith Hanley	\$13.50/hr.
Rec. Assistant	Wyatt Walters	\$13.50/hr.
Rec. Assistant	Rachel Poblete	\$13.50/hr.

RESOLUTION #79-23

AUTHORIZE SUPERVISOR TO EXECUTE YOUTH BUREAU CONTRACT

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved the Supervisor be authorized to execute the Agreement for provision of services between the Town of Jerusalem under the Youth Development funding stream for the Summer Recreation Program.

RESOLUTION #80-23

SOLE SOURCE DETERMINATION - PRESSURE REDUCING AND SOLENOID VALVES

On a motion of Councilor Lent, seconded by Councilor Purdy, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Whereas, the Town of Jerusalem Procurement Policy and New York State Finance Law section 163 Purchasing services and commodities allow sole source procurement when properly justified; and

Whereas, the Town of Jerusalem has previously purchased valves, parts and service maintenance for the water system operations from Ross Valve in Troy, New York; and

Further, the Keuka Park Consolidated Water District has valves at the Keuka Lake State Park and Keuka Park; and

Whereas, Ross Valve has provided the Town Board a letter stating sole source procurement; now,

Therefore, be it resolved that Ross Valve be the sole source for pressure reducing and solenoid valves for the water district system operations.

RESOLUTION #81-23

DECLARE SEWER DEPARTMENT REZTOR F-125 HEATER AS SURPLUS EQUIPMENT

On a motion of Councilor Bird, seconded by Councilor Purdy, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved that the Reznor F-125 natural gas heater be declared as surplus equipment and the sale of said heater be advertised; and be it further

Resolved that the proceeds from this sale will be deposited into the 2655 account.

RESOLUTION #82-23

AWARD GRINDER PUMP BID

On a motion of Councilor Bird, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Whereas the request for proposal for grinder pumps was posted and advertised in accordance with Resolution #64-23; and

Whereas the following bids were received:

Siewert Equipment	\$28,440.00
T. Mina Supply East, LLC	\$38,388.00

Whereas the Siewert Equipment quote meets our specifications; now, therefore, be it

Resolved that the Water/Sewer Department be authorized to purchase 12 grinder pumps and 12 adapters from Siewert Equipment as the low bidder at a cost not-to-exceed \$28,440.00; and, be it further

Resolved the proceeds for this purchase shall be taken from Sewer account code 8189.4.

RESOLUTION #83-23

FINGER LAKES WATER WORKS 2023 JUNE MEETING

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Whereas; Finger Lakes Water Works Conference is hosting the 2023 June meeting at King's Catering, 4031 Rtes. 5 & 20, Canandaigua, NY on June 6th, 2023; and

Whereas; the cost for a pre-paid, pre-registered 2023 Conference Member is \$35.00/person; and

Whereas; instruction, training expenses were approved in the 2023 budget; now

Therefore, be it resolved to authorize attendance for up to (3) person(s) from the Water / Sewer Department to attend the Finger Lakes Water Works Conference Annual Business Meeting. This expense to be funded 70% from the 8340.4 and 30% by 8120.4.

RESOLUTION #84-23

AUTHORIZE ACCEPTANCE OF KEUKA MANAGEMENT GROUP, LLC EASEMENTS

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

WHEREAS, the Town of Jerusalem, by its officers or representatives, has engaged in discussions with Keuka Management Group, LLC ("Owner") regarding the Town obtaining a sanitary sewer and utility easement from it over a portion of premises owned by the Owner located on 2869 Route 54A in the Town of Jerusalem, as shown on a map prepared by Grove Engineering dated June 29, 2022; and

WHEREAS, Town of Jerusalem officials have recommended to the Town Board that Owner grant to the Town a sanitary sewer and utility easement over said lands of Owner; and

WHEREAS, said easement has been offered by Owner to the Town of Jerusalem; and

WHEREAS, the Town Board of the Town of Jerusalem is desirous of accepting said offered easement on behalf of the Town; and

WHEREAS, the Town Board of the Town of Jerusalem has examined said instrument and finds the consideration described therein to be fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Jerusalem does hereby accept the Easement attached hereto as Exhibit 1 from Owner in accordance with the terms and conditions contained in said instrument and directs that the same be recorded in the Office of the Clerk of the County of Yates, the fee for said recording to be borne by the Owner, and be it further

RESOLVED, that the Town Supervisor shall be and hereby is authorized to take any and all further action necessary to carry forth the intent of this RESOLUTION, including but not limited to the execution of all documents necessary to complete the conveyance of the premises referenced herein.

YATES COUNTY REPORT

- Legislator Paddock presented the County report.
- Legislator Cutler stated the draft Farmland Protection Plan will be forthcoming in June.

PUBLIC COMMENT

Crescent Beach residents in attendance requested a meeting to discuss continuing issues with boaters partying in front of their houses.

With there being no further business, on a motion of Councilor Bird, seconded by Councilor Lent, the meeting was adjourned at 8:10 P.M.

Sheila McMichael, Town Clerk