

Minutes of the regular monthly meeting of the Jerusalem Town Board held on May 19, 2021 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Castner, Jones, Lent, Stewart, Town Clerk McMichael, Highway Superintendent Hurd.

GUESTS: Tim Cutler, Sarah Purdy, Patty Larzelere.

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #70-21

CHANGES TO THE AGENDA

On a motion of Councilor Castner, seconded by Councilor Lent, the following was

ADOPTED	Ayes	5	Castner, Jones, Lent, Sisson, Stewart
	Nays	0	

Resolved the following be added to the agenda:

1. Surplus Highway Equipment
2. Keuka College Letter of Support
3. Executive Session – Employment of a Particular Person

RESOLUTION #71-21

APPROVAL OF MINUTES

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Castner, Jones, Lent, Sisson, Stewart
	Nays	0	

Resolved that the minutes of the April 21, 2021 meeting be approved as read.

RESOLUTION #72-21

AUDIT OF CLAIMS

On a motion of Councilor Jones, seconded by Councilor Stewart, the following was

ADOPTED	Ayes	5	Castner, Jones, Lent, Sisson, Stewart
	Nays	0	

Resolved that the bills be paid as presented in the following amounts:

General:	\$10,584.10
Outside Village	\$ 322.34
Highway DB:	\$21,037.98
Sewer:	\$48,739.85
Water:	\$ 4,178.54
Branchport Light	\$ 258.90
Water Capital:	\$10,780.00

April Utilities:

General:	\$ 1,002.11
Outside Village:	\$ 70.87
Sewer:	\$ 472.68
Water:	\$ 748.15
B'port Light:	\$ 258.90
Trust:	\$24,519.18

RESOLUTION #73-21
SUPERVISOR REPORT

On a motion of Councilor Stewart, seconded by Councilor Lent, the following was

ADOPTED	Ayes	5	Castner, Jones, Lent, Sisson, Stewart
	Nays	0	

Resolved that the Supervisor's Report on the Town's finances for the month of April 2021 be accepted as presented.

PRESENTATION - PATTY LARZELERE, YATES SUBSTANCE ABUSE COALITION
Patty Larzelere, Yates Substance Abuse Coalition (YSAC) community representative presented and reviewed a handout on the negative effects legalized recreational marijuana would have on our Town (attached).

The Town needs to determine the tax payers' position with a decision deadline of December 31, 2021 to opt in or out.

TOWN OFFICIALS
HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Skyline Drive, Chapel Hill, Esperanza Road and East Bluff Drive will be black topped.
- Italy Friend Road is closed for repairs. GPS is sending traffic across there causing wear to the road.

WATER/SEWER REPORT

- Skanex Pipe Services completed the inspection and cleaning of lines in Keuka Park. Two manholes will be sealed due to infiltration.
- Written budget Water/Sewer report was presented.
- We anticipate delivery of the new pick-up truck this month.
- Staff is doing on-line training to maintain required licensing credits.

COUNCIL

- Clean Up Day is June 19th from 8:30 AM-1:30 PM. Details will be published and on our website.
- Councilor Jones stated the Zoning Board has concerns with the number of kennels being permitted in the Town.
- Glenn Herbert verbally announced his resignation from the Zoning Board at their May 13th meeting.
- Councilor Castner will schedule a meeting with Zoning Assessing Planning Clerk Nesbit in light of her anticipated retirement in 2022.
- Code Enforcement Officer DeVoe submitted his resignation effective June 11, 2021.

SUPERVISOR

- Grievance Day is May 25th from 4:00-8:00.
- Private roads and reimbursement of fees were discussed with Code Enforcement Office DeVoe. We will develop a Private Road application and possible amendments to the Code.

SPECIAL USE APPLICATION - MAHLON ESH, RTE. 54A

The Zoning Board reheard the special use permit application from Mahlon Esh of Keystone Custom Decks, Route 54A. It was approved with a more appealing facade.

RESOLUTION #74-21

LETTER OF SUPPORT FOR PEASANTMAN TRIATHLON

On a motion of Councilor Jones, seconded by Councilor Castner, the following was

ADOPTED	Ayes	5	Castner, Jones, Lent, Sisson, Stewart
	Nays	0	

Resolved the Supervisor be authorized to send a letter of permission for the Peasantman triathlon to be held on August 15, 2021 as required for their NYSDOT Permit 33a.

RESOLUTION #75-21

SCT Computer Maintenance Contract Renewal

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Castner, Jones, Lent, Sisson, Stewart
	Nays	0	

Resolved the Supervisor be authorized to sign the SCT Computer Maintenance Contract Renewal for a 3-year term.

RESOLUTION #76-21

Authorize Bookkeeper Training - GASB 84 Fiduciary Activities

On a motion of Councilor Stewart, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart
 Nays 0

Whereas the Bookkeeper desires training related to the 2020 financial statement audit entries on GASB 84 Fiduciary Activities; now, therefore, be it

Resolved that The Bonadio Group be authorized to provide said assistance at an hourly rate of \$120/hour for a Senior Accountant in accordance with the Other Services clause of the engagement letter.

RESOLUTION #77-21

Keuka Comfort Care Home Raffle Ticket Sales Consent

On a motion of Councilor Lent, seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart
 Nays 0

Resolved Keuka Comfort Care Home, Inc. be granted permission to sell raffle tickets within the Town of Jerusalem; and, be it further

Resolved that the Supervisor be authorized to sign the GC-RCF: Raffle Consent Form (GC57-206-180-10295) and return a copy to the NYS Gaming Commission.

RESOLUTION #78-21

LETTER OF SUPPORT - KEUKA COLLEGE FUNDING REQUEST

On a motion of Councilor Lent, seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart
 Nays 0

Whereas Keuka College is requesting \$500,000 in appropriations to purchase laboratory equipment, establish two new graduate-level nursing programs, and update technology in the building that houses its under-construction Center for Health Innovation to support the education of students and improve the health, well-being, and access to health care of New Yorkers; and

Whereas the Town Board would like to extend their support to Keuka College for this worthy project; now, therefore, be it

Resolved that a copy of this resolution be provided to Keuka College for inclusion with their request for the upcoming round of Congressionally-Directed Spending funds.

RESOLUTION #79-21

DECLARE HIGHWAY ITEMS AS SURPLUS EQUIPMENT

On a motion of Councilor Stewart, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart
 Nays 0

Resolved that the following items be declared as surplus equipment, and the Highway Superintendent be authorized to advertise the sale of said items:

- Mohawk Wheel Lifts
- 20 rolls fabric
- 14x16 overhead door with openers
- 14x14 overhead door with openers
- 2008 F550 Dump Truck (no plow)
- 1955 Jeep Willy
- Jeep Willy parts
- 1-ton pick-up truck 8' flat bed

PUBLIC COMMENT

- County Legislator Cutler report DMV is fully reopening June 1, a local law was adopted to pilot youth hunting for 12- and 13-year-olds, Hazardous Waste Day is August 28th and a National Heritage Area is being sought with Finger Lakes Tourism acting as lead agency.
- Yates Substance Abuse Coalition is holding a chicken BBQ on May 29th at Lyons Bank.

RESOLUTION #80-21

MOVE TO EXECUTIVE SESSION

On a motion of, seconded by, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart
 Nays 0

Resolved that this meeting be interrupted to enter into Executive Session to discuss the employment of a particular person.

The Executive Session convened at 7:48 P.M.

RESOLUTION #81-21

RETURN TO REGULAR SESSION

On a motion of, seconded by, the following was

ADOPTED Ayes 5 Castner, Jones, Lent, Sisson, Stewart
 Nays 0

Resolved that the Board return to regular session.

The Board reconvened in regular session at 8:27 P.M.

RESOLUTION #82-21

ADVERTISE FOR CODE ENFORCEMENT OFFICER

On a motion of Councilor Jones, seconded by Councilor Castner, the following was

ADOPTED	Ayes	5	Castner, Jones, Lent, Sisson, Stewart
	Nays	0	

Resolved that an ad be placed in the Chronicle Express for a 40-hour per week Code Enforcement Officer subject to receipt of a signed resignation letter from Zac DeVoe; and, be it further

Resolved the Town Clerk work with Yates County Personnel to fill this vacancy.

Applications will be received through June 16, 2021. Supervisor Sisson will contact the Town of Milo and the Village of Penn Yan seeking interim coverage.

With there being no further business, on a motion of Councilor Jones, seconded by Councilor Castner, the meeting was adjourned at 8:32 P.M.

Sheila McMichael, Town Clerk