

Minutes of the regular monthly meeting of the Jerusalem Town Board held on August 19, 2020 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Castner, Jones, Martin, Stewart, Town Clerk McMichael, Highway Superintendent Hurd.

GUESTS: Tim Cutler, Ritchie Lent

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #88-20

APPROVAL OF MINUTES

On a motion of Councilor Jones, seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Castner, Jones, Martin, Sisson, Stewart
 Nays 0

Resolved that the minutes of the July 15, 2020 meeting be approved as read.

RESOLUTION #89-20

AUDIT OF CLAIMS

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Castner, Jones, Martin, Sisson, Stewart
 Nays 0

Resolved that the bills be paid as presented in the following amounts:

General:	\$ 6,929.77
Outside Village	\$ 164.34
Highway DB:	\$96,545.30
Sewer:	\$47,822.14
Water:	\$27,064.67
Branchport Light	\$ 250.81
Capital:	\$27,626.20

July Utilities:

General:	\$ 891.19
Outside Village:	\$ 733.74
Sewer:	\$ 129.29
Water:	\$ 219.41
Trust:	\$23,293.98

RESOLUTION #90-20

SUPERVISOR REPORT

On a motion of Councilor Jones, seconded by Councilor Martin, the following was

ADOPTED Ayes 5 Castner, Jones, Martin, Sisson, Stewart
 Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of July 2020 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Esperanza Road 1.4 mile has been graveled. Our crushed gravel has been depleted.
- The cross-over pipe on East Bluff Drive has been changed out.

WATER/SEWER REPORT

- The recently painted Keuka Park water tank has been filled and is back on line.
- The 2016 Ford F-150 pick-up truck declared as surplus via Resolution #85-20 was put on the auction site today.

ASSESSOR

- Report on file.

COUNCIL

- The Assessment Committee met. A request to utilize the Zoning Assessing & Planning Account Clerk Typist beyond the 35-hour work week stipulated in the July 15, 2020 Town Board minutes during the revaluation process was presented, along with the discussion on the employee's anticipated retirement.
- A picnic table at the Town Office to allow staff to work remotely from outside was requested.
- Councilor Jones is addressing concerns with incomplete zoning applications, stating it is the applicant's responsibility to obtain all necessary documents. Utilizing checklists that have been developed was discussed.

SUPERVISOR

- Keuka Housing Director Renee Bloom submitted two 80-page market study documents in support of her request to allow Keuka Housing Council to construct a housing development by annexing a parcel into the Village of Penn Yan that are available in the Town Clerk's Office.
- The starry stone wart harvesting is planned August 26 and 27 at the Outlet/Penn Yan Village boat launch.
- New York State Department of Labor put the Town on notice that we will be billed for unemployment benefits paid to past-Supervisor Patrick Killen. The Town filed a Notice of Protest on April 27th as he was an elected official and his term expired

December 31, 2019. We have since received notices in June and August listing the same recipient. Due to COVID, review of our dispute is taking longer than anticipated.

- The tentative 2021 budget will be presented at the September meeting.
- The proposed Finger Lakes Museum renovation includes relocating the Town Office. The Museum continues fund raising and searching for grant monies. Kayak and canoe rentals on Sugar Creek will be available when the building is completed.
- Sam Priem, 2084 West Lake Road submitted a letter of interest in serving on either the Planning or Zoning Board.

COMPREHENSIVE PLAN REVIEW SUBCOMMITTEE:

Subcommittee Chair Tim Cutler completed the final community survey edits and will email it to the Town Board. The survey needs to be mailed, results tabulated and public hearings scheduled.

RESOLUTION #91-20

CERTIFICATE OF RECOGNITION: ANNETTE TOASPERN

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Castner, Jones, Martin, Sisson, Stewart
 Nays 0

Whereas Annette Toaspern has been nominated by Anita Maroscher to receive a Certificate of Recognition for Good Citizenship in our town for her dedicated work with various residents to create the "Tour of Jerusalem History Trail"; now, therefore, be it

Resolved the Town Board recognize Mrs. Toaspern and present her with a Certificate to promote the Trail that can be accessed and viewed safely from a car and/or a short walk.

Supervisor Sisson will make arrangements and notify *The Chronicle Express* of the presentation.

RESOLUTION #92-20

ADOPT HAZARD MITIGATION UPDATE PLAN

On a motion of Councilor Jones, seconded by Councilor Castner, the following was

ADOPTED Ayes 5 Castner, Jones, Martin, Sisson, Stewart
 Nays 0

WHEREAS, TOWN OF JERUSALEM, with the assistance from TETRA TECH, has gathered information and prepared the YATES COUNTY MULTI-JURISDICTIONAL ALL HAZARD MITIGATION UPDATE; and

WHEREAS, the YATES COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, TOWN OF JERUSALEM is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, TOWN OF JERUSALEM have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by TOWN BOARD that TOWN OF JERUSALEM adopts the YATES COUNTY ALL HAZARD MITIGATION UPDATE PLAN as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

RESOLUTION #93-20

BUDGET MODIFICATION - MEDICAL BUY-OUTS WITHIN GENERAL A FUND

On a motion of Councilor Stewart, seconded by Councilor Martin, the following was

ADOPTED Ayes 5 Castner, Jones, Martin, Sisson, Stewart
 Nays 0

Whereas, the Town offers a medical buy-out of \$2,000 annually for the period in which coverage is waived for a full-time employee or Elected Official (Section #807 of the Employee Handbook); and

Whereas, two individuals have waived coverage for 2020 within the General A fund; and

Whereas, funds are available within the 9060.8 (medical/dental) expense code for such buy-out;

NOW THEREFORE BE IT RESOLVED that the Town Board modifies the 2020 General A Fund Budget as follows:

Decrease 9060.8 (Medical/Dental)	\$4,000
Increase 1010.1 (Town Board PS)	\$2,000
Increase 1355.1 (Assessor PS)	\$2,000

RESOLUTION #94-20

AUTHORIZE ASSESSOR TRAINING

On a motion of Councilor Castner, Seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Castner, Jones, Martin, Sisson, Stewart
 Nays 0

Resolved Assessor Vinnie Fischer be authorized to attend virtual training Real Property Tax Law for the Assessor, Part 1 on August

31, 2020 and Real Property Tax Law for the Assessor, Part 2 on September 21, 2020 at a cost of \$110.00 each to be funded by 1355.4.

RESOLUTION #95-20
MOVE TO EXECUTIVE SESSION

On a motion of Supervisor Sisson, seconded by Councilor Stewart, the following was

ADOPTED	Ayes	5	Castner, Jones, Martin, Sisson, Stewart
	Nays	0	

Resolved that this meeting be interrupted to enter into Executive Session to discuss the employment history of a particular person.

The Executive Session convened at 8:19 P.M.

RESOLUTION #96-20
RETURN TO REGULAR SESSION

On a motion of Supervisor Sisson, seconded by Councilor Stewart, the following was

ADOPTED	Ayes	5	Castner, Jones, Martin, Sisson, Stewart
	Nays	0	

Resolved that the Board return to regular session.

The Board reconvened in regular session at 9:06 P.M.

Supervisor Sisson will meet with Code Enforcement Officer DeVoe to reiterate the Board's position that the Zoning Assessing & Planning Secretary work week is 35 hours.

With there being no further business, on a motion of Councilor Jones, seconded by Councilor Stewart, the meeting was adjourned at 8:16 P.M.

Sheila McMichael, Town Clerk