

Minutes of the regular monthly meeting of the Jerusalem Town Board held on July 18, 2018 at 7:00 P.M. PRESENT were: Supervisor Killen, Councilors Jones, Sisson, Stewart, Town Clerk McMichael, Highway Superintendent Martin.

Excused: Councilor Anderson, Town Engineer Ackart.

GUESTS: Doug Paddock, Tim Cutler, John Christensen; *Chronicle Express* Reporter.

Supervisor Killen called the meeting to order with the Pledge to the Flag at 7:00 P.M.

**RESOLUTION #123-18**

**APPROVAL OF MINUTES**

On a motion of Councilor Stewart, seconded by Councilor Sisson, the following was

ADOPTED	Ayes	4	Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved that the minutes of the June 20, 2018 meeting be approved as read.

**RESOLUTION #124-18**

**AUDIT OF CLAIMS**

On a motion of Councilor Jones, seconded by Councilor Stewart, the following was

ADOPTED	Ayes	4	Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved that the bills be paid as presented in the following amounts:

General:	\$15,187.12
Outside Village	\$ 297.26
Highway DB:	\$68,087.48
Sewer:	\$38,089.92
Water:	\$19,177.25
Branchport Light	\$ 256.81
Capital:	\$ 4,500.00
June Utilities:	
General:	\$ 582.13
Outside Village:	\$ 150.64
Sewer:	\$ 103.11
Water:	\$ 202.86
Trust:	\$40,287.15

**RESOLUTION #125-18**

**SUPERVISOR REPORT**

On a motion of Councilor Sisson, seconded by Councilor Stewart, the following was

ADOPTED        Ayes        4        Jones, Killen, Sisson, Stewart  
                  Nays        0

Resolved that the Supervisor's Report on the Town's finances for the month of June 2018 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- The Tinney Road project is complete. This is the last road under the 2014 FEMA work.
- Material prices will be obtained to frame the new Highway barn. The old barn was demolished.
- Seasonal roadwork continues. Oil and stoning will start in mid-August.

TOWN ENGINEER

- Notes of the July 5, 2018 KPSW meeting on file in the Office of the Town Clerk.
- Applications are being accepted for the provisional Water Operator/Wastewater Maintainer position through July 31. Five applications have been filed to date.
- Councilor Stewart and Town Engineer Ackart are registered for tomorrow's EFC/DOH webinar discussing grant offerings.

ASSESSOR

- Report on file.
- Assessor Brand assisted KPSW with addresses for the proposed sewer expansion survey mailing.

SUPERVISOR

Supervisor Killen contacted Board members to get consensus on the clarity of the letter authorized by Resolution #120-18 regarding the Switzerland Inn SPDES permit. The line in question was removed and sent as amended by phone. Councilor Jones stated this violated the Open Meetings Law.

COMPREHENSIVE PLAN REVIEW SUBCOMMITTEE

Subcommittee Chair Cutler forwarded the final community survey draft to the Supervisor and Town Clerk. The final draft will be sent back to the Subcommittee members.

RESOLUTION #126-18

COMPREHENSIVE PLAN REVIEW COMMUNITY SURVEY

On a motion of Supervisor Killen, seconded by Councilor Stewart,

the following was

ADOPTED	Ayes	4	Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved the Comprehensive Plan Review Subcommittee community survey be launched on Survey Monkey following final review by the Comprehensive Plan Review Subcommittee.

DISCUSSION - COMPREHENSIVE PLAN REVIEW

The process to administer the community survey, tabulate results and present the findings to the public was discussed. It was noted a consultant assisted with this process in 2004.

RESOLUTION #127-18

Resolution to submit letter of Support for Peasantman Triathlon

On a motion of Supervisor Killen, seconded by Councilor Sisson, the following was

ADOPTED	Ayes	3	Killen, Sisson, Stewart
	Nays	1	Jones

Whereas the Peasantman Triathlon is an athletic event held annually involving a swim, run and bike event, and

Whereas a portion of this event takes place in the Town of Jerusalem and on Town Roads, and

Whereas the event also takes place on NYS Highways, requiring a use permit including a letter of approval from Towns, and

Therefore be it resolved that the Supervisor submit a letter of approval

RESOLUTION #128-18

Resolution to request for proposals for audit work for Town of Jerusalem, and optionally Town of Jerusalem Court

On a motion of Supervisor Killen, seconded by Councilor Stewart, the following was

ADOPTED	Ayes	4	Jones, Killen, Sisson, Stewart
	Nays	0	

Whereas the Town of Jerusalem has an obligation to monitor budget and appropriations, and

Whereas an annual professional audit is an important component of monitoring, and

Whereas the contract for auditing services with the Bonadio group has expired in 2018,

Therefore be it resolved that the Board approve and Clerk advertise a request for proposals to auditing firms seeking auditing of the Town of Jerusalem books, and as an option an audit of Town Justice books, with pricing each year for a 3 year period, beginning in 2019. (covering audits for years of 2018, 2019, 2020)

PLANNING BOARD

- Following legal opinion from Attorney Graff, Planning Board Chair Cutler is drafting a letter to Angelo Licciardello, 8255 East Bluff Drive advising him he must conform to the private road plan approved March 2, 2017 and amended September 7, 2017.
- A Special Use Permit was granted to Matthew Sensenig, 2203 Italy Friend Road for a kennel that brought about considerable comment from the public. Planning Board Chair Cutler stated it would behoove the Town to put parameters on kennels in the Town Code.

RESOLUTION #129-18

ADVERTISE FOR PLANNING BOARD VACANCY

On a motion of Supervisor Killen, seconded by Councilor Sisson, the following was

ADOPTED	Ayes	4	Jones, Killen, Sisson, Stewart
	Nays	0	

Whereas Tom Pritchard's term on the Planning Board will expire on December 31, 2018; and

Whereas Mr. Pritchard is not seeking reappointment; now, therefore, be it

Resolved a block ad be placed in the Town's official newspaper seeking applicants to fill the Planning Board vacancy for a 7-year term January 1<sup>st</sup>, 2019 to December 31<sup>st</sup>, 2025. Applications will be accepted through August 31, 2019.

PUBLIC COMMENT

- Yates County is submitting a CFA Grant Application for a County-wide water infrastructure study.
- An application is also being submitted for a housing study grant following discussion with FLEDC. Affordable housing is a chronic issue when recruiting business to the area.

With there being no further business, on a motion of Supervisor Killen, seconded by Councilor Stewart, the meeting was adjourned at 7:55 P.M.

Jerusalem Town Board  
July 18, 2018

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Sheila McMichael, Town Clerk