

Minutes of the regular monthly meeting of the Jerusalem Town Board held on July 20, 2016 at 7:00 P.M. PRESENT were: Supervisor Killen, Councilors Anderson, Dinehart, Jones, Parson, Town Clerk McMichael, Highway Superintendent Martin, Town Engineer Ackart.

GUESTS: Terry Kwiecinski; Data Collector, Doug Paddock, Ray Stewart, John Christensen; *Chronicle Express* Reporter, Elaine Nesbit.

Supervisor Killen called the meeting to order with the Pledge to the Flag at 7:00 P.M.

A moment of silence was taken in honor of Jane Davis who recently passed. Mrs. Davis served as the Town Historian, a member of the Zoning Board and Zoning Board secretary. Many of her historical displays remain at the Town Hall.

RESOLUTION #123-16

APPROVAL OF MINUTES

On a motion of Councilor Jones, seconded by Councilor Dinehart, the following was

ADOPTED	Ayes	5	Anderson, Dinehart, Jones, Killen, Parson
	Nays	0	

Resolved that the minutes of the June 15, 2016 meeting be approved as read.

RESOLUTION #124-16

AUDIT OF CLAIMS

On a motion of Councilor Parson, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Anderson, Dinehart, Jones, Killen, Parson
	Nays	0	

Resolved that the bills be paid as presented in the following amounts:

General:	\$ 18,476.91
Outside Village	\$ 230.29
Highway DB:	\$183,269.32
Sewer:	\$ 41,701.50
Water:	\$109,232.70

June Utilities:

General:	\$ 884.88
Outside Village:	\$ 44.18
Highway DB:	\$ 4,228.36
Sewer:	\$ 530.75
Water:	\$38,322.48

RESOLUTION #125-16
SUPERVISOR REPORT

On a motion of Councilor Parson, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Anderson, Dinehart, Jones, Killen, Parson
 Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of June 2016 be accepted as presented.

PRESENTATION - DATA COLLECTION UPDATE

Terry Kwiecinski provided an overview on the process and progress on data collection in anticipation of a townwide revaluation. The scope of her duties has been refined based on work done since May. Items to expedite the process include labeling files, a laser measuring device estimated to cost \$160 and ensuring folders contain the proper contents. Ms. Kwiecinski will keep the Board advised of her progress. Detail data on parcels collected and her time spent will be reviewed by the Assessment Subcommittee.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Roadside mowing is underway.
- Cold mix paving will be done on Barnes Road.
- The CAT grader demo is scheduled for July 27. Supervisor Killen will follow-up with the Town Attorney regarding the purchase process and pricing.
- Highway Superintendent Martin will follow up with Proctor Enterprises on the Highway Barn roof installation project.

TOWN ENGINEER

- Notes of the July 7, 2016 KPSW meeting on file in the Office of the Town Clerk.

COUNCIL

Councilor Dinehart's recommendation to reduce the Town Board salaries and benefits was referred for discussion at the 2017 Budget Workshop on July 28, 2016.

SUPERVISOR

- Supervisor Killen received a thank you letter from Bitley Cemetery for the Town's annual contribution.
- The Summer Recreation program will be sending a thank you to MaryJo Snyder of Pulteney for her donation of stamping and scrap booking materials.

- The Assessor's monthly report on the reval process was received. Supervisor Killen will check on the total balance as it does not appear to have been updated. It was suggested comparable properties be included with the new assessment mailing to reduce the number of calls and complaints. Supervisor Killen stated his appreciation for all the meetings and discussions held to move this process along.
- A meeting was held on July 14th with Fred Bonn, Regional Director for the Finger Lakes Region of New York State Parks to discuss the maintenance of the State-owned roads within the Keuka Lake State Park. Supervisor Killen is forwarding e-mail addresses to Mr. Bonn to keep communications open.
- Supervisor Killen, Town Engineer Ackart and Greg Cummings from Larson Design Group attended the July 16th Bluff Point Association meeting to provide an update on our sewer study and take comments. A 6-question survey has been placed on survey monkey to obtain further comments. The link is <https://www.surveymonkey.com/r/T26XJDB>.

Subcommittee Reports:

Solar Energy Subcommittee

A Planning Board subcommittee will review permitting solar farms.

B1 Zoning Review Subcommittee

We are still awaiting receipt of the survey for Seneca Farms from Trombley's attorney.

New York State Public Service Commission - Petition of CTIA - The Wireless Association

The NYS Public Service Commission is seeking public feedback on the Commission's wireless communication pole attachment policies through August 15, 2016.

RESOLUTION #126-16

Charter Communications Franchise Agreement

On a motion of Supervisor Killen, seconded by Councilor Parson, the following was

ADOPTED	Ayes	5	Anderson, Dinehart, Jones, Killen, Parson
	Nays	0	

Resolved the Supervisor be authorized to sign the Franchise Agreement to provide cable television services between the Town and Time Warner Cable Northeast LLC.

RESOLUTION #127-16

Letter of Permission Peasantman steel distance triathlon - August 21, 2016

On a motion of Supervisor Killen, seconded by Councilor Jones, the

following was

ADOPTED Ayes 5 Anderson, Dinehart, Jones, Killen, Parson
 Nays 0

Resolved the Supervisor send a letter of permission for the Peasantman triathlon to be held on August 21, 2016 starting at Indian Pines Park.

RESOLUTION #128-16

Letter of Support for Yates Community Center Grant Application

On a motion of Councilor Jones, seconded by Councilor Dinehart, the following was

ADOPTED Ayes 5 Anderson, Dinehart, Jones, Killen, Parson
 Nays 0

Resolved the Supervisor send a letter of support for the Yates Cultural and Recreational Resources' application to fund an athletic field construction project at the Yates Community Center.

RESOLUTION #129-16

Assessor Training Request - Revaluation Training

On a motion of Supervisor Killen, seconded by Councilor Parson, the following was

ADOPTED Ayes 3 Anderson, Killen, Parson
 Nays 2 Dinehart, Jones

Resolved the Assessor be authorized to attend ORPS Part 2 of 3 RPSv4 state modeling for revaluation on July 26, 2016 in Batavia, New York at no cost.

Supervisor Killen clarified that this is Part 2 of 3 sessions being conducted by ORPS.

RESOLUTION #130-16

Assessor Training Request - 2016 Annual Meeting

On a motion of Supervisor Killen, seconded by Councilor Parson, the following was

DEFEATED Ayes 0
 Nays 5 Anderson, Dinehart, Jones, Killen, Parson

Resolved the Assessor be authorized to attend the 2016 Annual Meeting & Seminar on Assessment Administration on September 18-21, 2016 in Lake George, New York at an estimated cost of \$880.

RESOLUTION #131-16

Water Out-of-District User Agreement - 10155 East Bluff Drive

On a motion of Supervisor Killen, seconded by Councilor Dinehart, the following was

ADOPTED Ayes 5 Anderson, Dinehart, Jones, Killen, Parson
 Nays 0

Whereas, Robert and Ann Simunek owning property at 10155 East Bluff Drive, Penn Yan, NY (110.72-1-7.3) applied to the Town of Jerusalem to purchase water from the Water District for his/her/their own personal use and benefit; and

Whereas, the Water District owns and maintains a water transmission system and water district main in the Town of Jerusalem; and

Whereas the Water District is willing to transmit needed water, only to Owner; now, therefore, be it

Resolved the Supervisor be authorized to execute the Out-Of-District User Agreement between the Town of Jerusalem, on behalf of the Consolidated Keuka Park Water District and Robert and Ann Simunek.

RESOLUTION #132-16

Sewer #2 Out-of-District User Agreement - 10155 East Bluff Drive
On a motion of Supervisor Killen, seconded by Councilor Dinehart, the following was

ADOPTED Ayes 5 Anderson, Dinehart, Jones, Killen, Parson
 Nays 0

Whereas, Robert and Ann Simunek owning property at 10155 East Bluff Drive, Penn Yan, NY (110.72-1-7.3) applied to the Town of Jerusalem to purchase sanitary sewer service from the Sewer District for his/her/their own personal use and benefit; and

Whereas, the Sewer District owns and maintains a sewage collection and transmission system and sewer district mains in the Town of Jerusalem; and

Whereas the Sewer District is willing to receive and transport the Owners sanitary sewage to the Village of Penn Yan for treatment and disposal, only for the Owner; now, therefore, be it

Resolved the Supervisor be authorized to execute the Out-Of-District User Agreement between the Town of Jerusalem, on behalf of the Keuka Park Sewer District Extension 2 and Robert and Ann Simunek.

RESOLUTION #133-16

5K Fund Raiser - CareNet Pregnancy Center

On a motion of Supervisor Killen, seconded by Councilor Parson, the following was

ADOPTED Ayes 5 Anderson, Dinehart, Jones, Killen, Parson
 Nays 0

Resolved the Town permit CareNet Pregnancy Center to hold their 5K Walk/Run fund raiser at Indian Pines Park, Rt. 54A, West Lake Road on September 10, 2016 from 7:30 A.M. - approximately 12 noon.

PUBLIC COMMENT:

Yates County Legislator Doug Paddock stated a pool of approximately 26 applicants for the County Administrator position has been narrowed down to three final candidates. Interviews will be scheduled.

Legislator Paddock suggested Data Collector Kwiecinski talk with County Clerk Lois Hall or Mapper Roger Paddock to obtain needed surveys as they are scanned and available electronically.

KPSW

- Ray Stewart reported the new KPSW truck arrived. The 2011 truck declared as surplus under Resolution #28-16 will be sold.
- KPSW employees are being trained to rebuild E-One pumps.

HAVAH HUME, 4682 MORRISON ROAD

Supervisor Killen will draft a letter to Havah Hume after consulting with the Town Attorney. He will keep Highway Superintendent Martin and the Board advised of the status.

With there being no further business, on a motion of Councilor Jones, seconded by Supervisor Killen, the meeting was adjourned at 8:30 P.M.

Sheila McMichael, Town Clerk