

Minutes of the regular monthly meeting of the Jerusalem Town Board held on March 19, 2014 at 7:00 P.M. PRESENT were: Supervisor Killen, Councilors Dinehart, Parson, Steppe, Deputy Supervisor Stewart, Town Attorney Bailey, Town Clerk McMichael, Highway Superintendent Martin, Town Engineer Ackart.

Excused: Councilor Jones.

GUESTS: Ron Rubin, Jim Crevelling, John Kuehn; Sprague Insurance, Doug Paddock, David Specksgoor; *Dundee Observer* Reporter, John Christensen; *Chronicle Express* Reporter

Supervisor Killen called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #52-14

APPROVAL OF MINUTES

On a motion of Councilor Parson, seconded by Councilor Dinehart, the following was

ADOPTED	Ayes	3	Dinehart, Killen, Parson
	Nays	1	Steppe

Resolved that the minutes of the March 7, 2014 special meeting be approved as read.

RESOLUTION #53-14

APPROVAL OF MINUTES

On a motion of Councilor Parson, seconded by Councilor Dinehart, the following was

ADOPTED	Ayes	3	Dinehart, Killen, Parson
	Nays	1	Steppe

Resolved that the minutes of the February 19, 2014 meeting be approved as read.

RESOLUTION #54-14

APPROVAL OF MINUTES

On a motion of Councilor Dinehart, seconded by Supervisor Killen, the following was

ADOPTED	Ayes	3	Dinehart, Killen, Parson
	Nays	1	Steppe

Resolved that the minutes of the February 19, 2014 special meeting be approved as read.

RESOLUTION #55-14

AUDIT OF CLAIMS

On a motion of Councilor Steppe, seconded by Councilor Parson, the

following was

ADOPTED Ayes 4 Dinehart, Killen, Parson, Steppe
 Nays 0

Resolved that the bills be paid as presented in the following amounts:

General:	\$12,531.90
Outside Village	\$ 369.91
Highway DB:	\$21,963.63
Sewer:	\$ 3,736.04
Water:	\$11,478.39
Branchport Light	\$ 349.63

February Utilities:

General:	\$ 8,621.53
Outside Village:	\$10,418.54
Highway DB:	\$56,422.32
Sewer:	\$36,663.85
Water:	\$ 2,408.09
Branchport Light:	\$ 440.64
Trust:	\$25,725.78

RESOLUTION #56-14
SUPERVISOR REPORT

On a motion of Councilor Steppe, seconded by Councilor Dinehart, the following was

ADOPTED Ayes 4 Dinehart, Killen, Parson, Steppe
 Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of February 2014 be accepted as presented.

TOWN OFFICIALS
HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Highway Superintendent Martin stated Anthony Hurd is released to return to work and will be reinstated as his Deputy on March 20, 2014. Dale Fitzwater will be resigning the Deputy position.
- The salt storage building cost analysis was reviewed. This was reviewed in detail at the March 14th Highway Committee meeting.

RESOLUTION #57-14
SCHEDULE PUBLIC HEARING - SALT STORAGE BUILDING

On a motion of Supervisor Jones, seconded by Councilor Parson, the following was

ADOPTED Ayes 4 Dinehart, Killen, Parson, Steppe

Nays 0

Resolved a public hearing be scheduled for April 16, 2014 at 7:05 P.M. to expend funds from the Salt Storage Building Capital Reserve Fund established by Resolution #156-13.

TOWN ENGINEER

- Notes of the March 11, 2014 KPSW meeting on file in the Office of the Town Clerk.

COUNCIL

- The Assessing Committee met on March 14th. Copies of the Assessor's Office 1st Qtr. 2014 report were distributed.
- Attorney Bailey has been asked to conduct a training review session to include NYS 280-A open development area.
- Interviews will be scheduled with the two applicants for the Planning Board position.
- Planning Board Chair Rubin, Supervisor Killen, Attorney Bailey and Town Engineer Ackart will attend SEQR training on March 28th.

SUPERVISOR:

- A thank you letter was received from Bitley Cemetery Association for the Town's \$350 annual contribution.
- Supervisor Killen will summarize and present results from the survey distributed at the March 6th staff meeting.
- The Personnel Committee will meet March 27th.

PLANNING BOARD CHAIR - PROPOSED 280-A PROPOSED POLICY

Upon further review, Planning Board Chair Rubin determined everything is in place to process open development area applications as outlined in Resolution #101-08 and we should not see a recurrence of the Molyneaux and Lang applications. Therefore a new policy is not necessary and he withdrew his proposed policy.

SUBCOMMITTEE REPORTS:

LOCAL WATERFRONT REVITALIZATION PROJECT

All communications related to the Local Waterfront Revitalization Project can be found at <http://toj-lwrp.tumblr.com/>. Supervisor Killen met with Keuka College representatives to discuss the Project and the College's master plan. The College paid the \$7,400 balance of their contribution toward the Project (Resolution #42-14).

BRANCHPORT HAMLET COMMITTEE

The Branchport Hamlet Committee is looking at grant opportunities and seeking more business involvement. Funds are included in the Planning Board budget to obtain quotes on designing *Welcome to Branchport* signs to be installed at each corridor entering into Branchport. They will seek business sponsors for the signs.

PRESENTATION - NYMIR

John Kuehn, New York Municipal Insurance Reciprocal (NYMIR) representative from Sprague Insurance made a detailed presentation on insurance coverage for purpose of renewal April 1, 2014. The 2014-2015 premium will decrease from \$37,001.10 last year to \$37,261.61. The second and final interest on the original capital contribution will be paid to the Town in the amount of \$931.

AGR ZONING REVIEW - PROPOSED LOCAL LAW F-2012 LOT COVERAGE

AGR Zoning Review Committee Chair Jim Crevelling presented an overview of suggested changes to Article V. Agricultural-Residential (AGR) Use District. It was noted the proposed language needs to be put into local law format.

Town Board members repeated their concern with the proposed 10% lot coverage being too restrictive as stated previously at the December 19, 2012 Town Board meeting. A lengthy discussion ensued and the committee was asked to take the Town Board's concern back for further discussion. Mr. Crevelling resigned as the Committee Chair.

RESOLUTION #58-14

ADOPT RULES OF PROCEDURE

On a motion of Supervisor Killen, seconded by Councilor Steppe, the following was

ADOPTED	Ayes	4	Dinehart, Killen, Parson, Steppe
	Nays	0	

Resolved the Rules of Procedure (Exhibit A) be adopted.

LANG OPEN DEVELOPMENT AREA APPLICATION

The road maintenance agreement required as part of Langs' open development area application has not been filed to date. Attorney Bailey noted the Certificate of Occupancy may not be issued until the road maintenance agreement has been filed with the Yates County Clerk.

Resolution #59-14

AMEND EDU SCHEDULE

On a motion of Supervisor Killen, seconded by Councilor Steppe, the following was

ADOPTED Ayes 4 Dinehart, Killen, Parson, Steppe
 Nays 0

WHEREAS, the Water and Sewer Committee met on March 13, 2014 and reviewed the 2014 Keuka Park Water District Equivalent Dwelling Unit (EDU) Schedule Guideline;

WHEREAS; the current EDU Schedule does not have a commercial category for a community center and Mini Storage/Boat Storage;

WHEREAS; the Water and Sewer Committee is recommending amending the 2014 Keuka Park Water District EDU Schedule to include the following categories;

COMMUNITY CENTER

- 1 EDU/for 25 or less person occupancy
 - 2 EDU's/for more 50-75 person occupancy
 - 3 EDU's/for more than 75 person occupancy
- (Occupancy to be determined by the Town Code Enforcement Officer)

MINI STORAGE/BOAT STORAGE

- 1 EDU per Parcel;

now, therefore; be it

Resolved the 2014 EDU Schedule be amended to include these categories effective immediately.

RESOLUTION#60-14

AUTHORIZE INTERVIEWS FOR VACANT WATER/WASTEWATER MAINTAINER POSITION

On a motion of Supervisor Killen, seconded by Councilor Steppe, the following was

ADOPTED Ayes 4 Dinehart, Killen, Parson, Steppe
 Nays 0

Whereas, the Keuka Park Water and Sewer (KPSW) Committee met on March 11, 2014; and

Whereas, water and sewer maintainer Gary Dinehart retired on December 31, 2013; and

Whereas this position is now vacant; and

Whereas, water and sewer maintainer Paul Enos will be retiring February 1, 2015; and

Whereas, a list of 7 eligible candidates has been received from the Yates County Personnel office; and

Whereas, the water and sewer committee is requesting authorization from the Town Board to begin interviewing for the vacant Water and Sewer Maintainer Position; now,

Therefore, be it resolved that the Water and Sewer Committee be authorized to begin interviewing from the list of eligible candidates to fill the vacant Water and Sewer Maintainer Position.

RESOLUTION #61-14

NEW YORK RURAL WATER ASSOCIATION'S 35TH ANNUAL TECHNICAL CONFERENCE & EXHIBITION 2014

On a motion of Supervisor Killen, seconded by Councilor Steppe, the following was

ADOPTED	Ayes	4	Dinehart, Killen, Parson, Steppe
	Nays	0	

Whereas; New York Rural Water Association's is hosting the 35th Annual Technical Conference & Exhibition April 14, 2014 through April 17, 2014 at the Turning Stone Resort in Verona, New York;

Whereas; accreditation of operator contact hours will be given for attendance;

Whereas operator contact hours are a requirement of the NYS Department of Health for recertification;

Whereas; training is included in the 2014 Water / Sewer budgets;

Therefore be it resolved to authorize attendance of (1) person from the Water / Sewer Department to attend the New York Rural Water Association's 35th Annual Technical Conference & Exhibition April 15, 2014 and April 16, 2014 including hotel accommodations for April 15, 2014 at a cost not to exceed \$500.00. This cost to be split 30% 8110.4 and 70% 8340.4.

RESOLUTION #62-14

FINGER LAKES WATER WORKS CONFERENCE SPRING MEETING

On a motion of Supervisor Killen, seconded by Councilor Steppe, the following was

ADOPTED	Ayes	4	Dinehart, Killen, Parson, Steppe
	Nays	0	

Whereas; Finger Lakes Water Works Conference is hosting the Winter Meeting at Harbor Hotel located at 16 N. Franklin Street, Watkins Glen, NY;

Whereas; the cost for a pre-paid, pre-registered 2014 Conference Member is \$25.00/person;

Whereas; accreditation of operator contact hours will be given for attendance;

Whereas operator contact hours are a requirement of the NYS Department of Health for recertification;

Whereas; instruction and training expenses were approved in the 2014 budget;

Therefore be it resolved to authorize attendance for up to (2) person(s) from the Water / Sewer Department to attend the Finger Lakes Water Works Conference Summer Meeting at a cost of \$25.00/person. This expense to be funded 70% from the 8340 and 30% by 8120.

Resolution #63-14

AUTHORIZE ASSESSOR ATTENDANCE AT CONDOMINIUM VALUATION

On a motion of Supervisor Killen, seconded by Councilor Steppe, the following was

ADOPTED	Ayes	4	Dinehart, Killen, Parson, Steppe
	Nays	0	

Resolved Assessor Vernon Brand be authorized to attend Condominium Valuation training in New Windsor, NY on April 24, 2014 at an estimated cost of \$430.00.

RESOLUTION #64-14

2014 BUDGET AMENDMENT - LOCAL WATERFRONT REVITALIZATION PROGRAM

GRANT

On a motion of Supervisor Killen, seconded by Councilor Steppe, the following was

ADOPTED	Ayes	4	Dinehart, Killen, Parson, Steppe
	Nays	0	

Whereas, the 2014 General Outside Village (B fund) budget did not include monies received from Keuka College towards the Town of Jerusalem Local Waterfront Revitalization Strategy project under the New York State Department of State Consolidated Funding Application #18725; and

Whereas the Town is in receipt of \$7,400 as payment of the balance on Keuka College's contribution (Resolution #42-14); and

Whereas, the Town is in sincere thanks to Keuka College for said contribution; now, therefore be it

RESOLVED that the 2014 General Outside Village (B fund) budget be amended as follows

Increase revenue code 2770 Misc.	\$ 7,400.00
Increase expense code 8020.4 Planning Board	\$ 7,400.00

IT LIAISON:

Following objections by Council to the Keuka Park Sewer & Water Clerk replacing the Zoning Assessing & Planning Clerk as the IT liaison, Town Clerk McMichael was directed to provide additional information to the Board for further discussion.

With there being no further business, on a motion of Councilor Steppe, seconded by Supervisor Killen, the meeting was adjourned at 8:20 P.M.

Sheila McMichael, Town Clerk