

Minutes of the regular monthly meeting of the Jerusalem Town Board held on July 17, 2013 at 7:00 P.M. PRESENT were: Councilors Folts, Killen, Parson, Steppe, Deputy Supervisor Stewart, Town Attorney Bailey, Town Clerk McMichael, Highway Superintendent Martin, Town Engineer Ackart.

Excused: Supervisor Jones.

GUESTS: David Specksgoor; *Dundee Observer* Reporter, Taylor Fitch, Doug Paddock, Donna Alexander, Larry Muscarella.

Deputy Supervisor Stewart called the meeting to order with the Pledge to the Flag at 7:00 P.M.

**RESOLUTION #107-13**

**APPROVAL OF MINUTES**

On a motion of Councilor Killen, seconded by Councilor Parson, the following was

ADOPTED	Ayes	4	Folts, Killen, Parson, Steppe
	Nays	0	

Resolved that the minutes of the June 19, 2013 meeting be approved as read.

**RESOLUTION #108-13**

**AUDIT OF CLAIMS**

On a motion of Councilor Folts, seconded by Councilor Killen, the following was

ADOPTED	Ayes	4	Folts, Killen, Parson, Steppe
	Nays	0	

Resolved that the bills be paid as presented in the following amounts:

General:	\$ 17,958.54
Outside Village	\$ 662.05
Highway DB:	\$181,097.30
Sewer:	\$ 11,333.90
Water:	\$ 96,294.09
Branchport Light	\$ 242.35

June Utilities:

General:	\$ 730.18
Outside Village:	\$ 27.88
Sewer:	\$35,655.05
Water:	\$50,386.96
Trust:	\$31,122.27

**RESOLUTION #109-13**

**SUPERVISOR REPORT**

On a motion of Councilor Parson, seconded by Councilor Killen, the

following was

ADOPTED	Ayes	4	Folts, Killen, Parson, Steppe
	Nays	0	

Resolved that the Supervisor's Report on the Town's finances for the month of June 2013 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- The recently purchased tractor will be delivered to Lakeland Equipment this week.
- Holes have been filled on the road connecting Pepper Road to West Bluff Drive through the State Park.

TOWN ENGINEER

- Notes of the July 9, 2013 KPSW meeting on file in the Office of the Town Clerk.
- Larson Design Group has assigned Levi Zemak to work the Town on the EFC grant wastewater system study.
- Town Engineer Ackart stated the Indian Pines sewer pump underwent major repairs, noting the valuable experience the new KPSW hire has gained as this is not an everyday occurrence.

COUNCIL

- Councilor Steppe has been in contact with the WAGSys computer system company and will report at the August meeting.
- Councilor Killen reported the following:
  1. The staff meeting is scheduled at 2:00 on August 1<sup>st</sup>.
  2. NYSEG provided a pole that will be installed to address the low hanging wire at the Town Hall.
  3. Seven phone lines will be transferred to Verizon wireless as a cost savings measure.
  4. The Sunshine Committee is hosting a cook-out for Town personnel at the State Park on July 25<sup>th</sup> from 6:00-9:00 P.M.
  5. The summer recreation program began July 9<sup>th</sup> and runs through August 8<sup>th</sup>. Jerusalem is the only area recreation program offering certified Red Cross swimming lessons this year. Mike Sullivan is offering afternoon programs through the Finger Lakes Museum.
  6. The Health Care Committee met with Sprague Insurance to discuss medical insurance. Councilor Folts will schedule a

Town Board meeting with Sprague Insurance on July 24 or 31 to provide cost information on plan options.

- Councilor Parson reported:
  1. Clean-Up Day was a success. He thanked the Highway Department for all their work.
  2. The Assessor's term expires September 30, 2013. This will be placed on the August agenda.
- Supervisor Jones requested the Board review a proposed contract between KWIC and Yates County Soil and Water Conservation District (YCSWCD). Councilor Steppe questioned if there is a conflict of interest as he also sits on the YCSWCD Board. Town Attorney Bailey stated technically a conflict does not exist. It is a judgment call for him to remain impartial.

PICTOMETRY - 2014 BUDGET:

Budget Officer Muscarella was instructed to include \$3,700 in the 2014 Budget split between KPSW, CEO and Assessor to cover cost-sharing pictometry with Yates County. Note: This amount will change if all the towns do not agree to participate in the County's proposed contract for 2014.

SUBCOMMITTEE REPORTS:

WATERFRONT REVITALIZATION SUBCOMMITTEE:

Submissions for the Local Waterfront Revitalization Strategy consultant request for proposals are due July 19. This will be placed on the August agenda. The website <http://toj-lwrp.tumblr.com/> has been created to keep everyone updated.

CDB GRANT STEERING COMMITTEE:

Councilor Parson stated the Branchport Hamlet Committee is meeting at 7:00 P.M. on Tuesday, July 23<sup>rd</sup> at the Town Hall. The submission of a Consolidated Funding Application is impractical this year due to the lead time needed to have acceptable façade guidelines in place to meet the grant program eligibility. The Committee is working with Renee Bloom, Executive Director of Keuka Housing Council who has experience with programs active in Yates County.

RESOLUTION #110-13

PAYMENT FOR COURT STREET TO VILLAGE OF PENN YAN

On a motion of Councilor Folts, seconded by Councilor Parson, the following was

ADOPTED	Ayes	4	Folts, Killen, Parson, Steppe
	Nays	0	

Whereas the Village of Penn Yan has contacted the Town Supervisor and the Highway Superintendent to discuss overlaying the Town's portion of Court Street with 2" of black top at the same time as the Village of Penn Yan repairs their section of Court Street; and

Whereas the Village of Penn Yan is offering to pay for the overlaying of the Town of Jerusalem's portion of Court Street with the understanding that the Town of Jerusalem will reimburse the Village in an amount not to exceed \$8,000.00; and

Whereas the Town of Jerusalem believes that the above overlay of Court Street will benefit the Town for the future; now, therefore, be it

Resolved that the Town contact the Village of Penn Yan and accept their proposal to overlay the Town's portion of Court Street and bill the Town for an amount not to exceed \$ 8,000.00.

Fines for starting building w/o a permit

Town Attorney Bailey was instructed to work with Code Enforcement Officer Phillips regarding his request to have the ability to impose a fine for starting a building without a permit. Town Engineer Ackart noted this also occurs in the water and sewer departments.

RESOLUTION #111-13

AMEND RESOLUTION #13-10 POLICY - FIRE & SAFETY INSPECTION FEES

On a motion of Councilor Killen, seconded by Councilor Parson, the following was

ADOPTED	Ayes	4	Folts, Killen, Parson, Steppe
	Nays	0	

Resolved that Resolution #13-10 be amended and the standard fee for fire and safety inspections including issuance of Operating Permit for all occupancies of 99 people or less be reduced from \$50 to \$20 effective January 1, 2014.

RESOLUTION #112-13

APPOINTMENT - ZONING BOARD OF APPEALS ALTERNATE

On a motion of Councilor Folts, seconded by Councilor Parson, the following was

ADOPTED	Ayes	4	Folts, Killen, Parson, Steppe
	Nays	0	

Resolved that Joseph Chiaverini be appointed as an alternate to the Zoning Board for a one-year term expiring December 31, 2013.

RESOLUTION #113-13

KPSW TRAINING - Finger Lakes Water Works Conference Summer Meeting/Vendor Exhibit / BBQ

On a motion of Councilor Folts, seconded by Councilor Killen, the following was

ADOPTED	Ayes	4	Folts, Killen, Parson, Steppe
	Nays	0	

Whereas; Finger Lakes Water Works Conference is hosting the Summer Meeting/Vendor Exhibit/BBQ at the Penn Yan Fireman's Field;

Whereas; the cost for a pre-paid, pre-registered 2013 Conference Member for Thursday, August 8, 2013 is 25.00/person;

Whereas; accreditation of operator contact hours will be given for attendance;

Whereas operator contact hours are a requirement of the NYS Department of Health for recertification;

Whereas; instruction and training expenses were approved in the 2013 budget;

Therefore be it resolved to authorize attendance of up to (2) people from the Water / Sewer Department to attend the Finger Lakes Water Works Conference Summer Meeting at a cost of \$25.00/person. This cost will be split evenly between 8120 and 8340 funds.

RESOLUTION #114-13

KPSW TRAINING - New York Rural Water Association's Basic Safety for Water/Wastewater Operators

On a motion of Councilor Folts, seconded by Councilor Killen, the following was

ADOPTED	Ayes	4	Folts, Killen, Parson, Steppe
	Nays	0	

Whereas; New York Rural Water Association's is hosting a training on July, 24 2013 at the Holiday Inn at 2468 Route 414, Waterloo, NY;

Whereas; the cost for a pre-registered 2013 NY Rural Water Member is \$35.00;

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Whereas; accreditation of operator contact hours will be given for attendance;

Whereas operator contact hours are a requirement of the NYS Department of Health and DEC for recertification;

Whereas; instruction/training is included in the 2013 Water / Sewer budgets;

Therefore be it resolved to authorize attendance of 1 person from the Water / Sewer Department to attend the Water/Wastewater Operator Basic Safety Training on July 24, 2013 at Holiday Inn located at 2468 Route 414, Waterloo, NY a cost of \$35.00. This cost will be split evenly between the 8120 and 8340 funds.

With there being no further business, on a motion of Councilor Killen, seconded by Councilor Folts, the meeting was adjourned at 8:13 P.M.

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Sheila McMichael, Town Clerk